

Minutes 9/22/2004

- I. Attendance
Missing Stewart
- II. Treasurer's Report (Audrey)
 - A. BPC/CSC applications due Friday
 - B. Receipts must go through Audrey
 - Our most recent balance was \$3,000+. We must make copies of receipts.
 - Anytime you have anything you need through SOAS put it in our mailbox, email Audrey and she'll take care of it. Make your own deposits
- III. Miscellaneous Topics (Chris)
 - A. Met best practices standards
 - We don't really get a prize or anything, but good job. Let's do it again.
 - B. Results of information fairs
 1. Lots of Enthusiastic people
 2. Fantastic mass meeting
 - a. About 80 people at mass meeting
 - b. Lots of people already interested in helping
 - c. people liked the jackets
 - we'll give them out at every meeting
 - d. Nice job Jake on slide show and powerpoint presentation!
 - e. effectiveness of minutes/newsletter?
 - we'll keep doing it.
 - C. Vacant Secretary Position
 1. Spread duties among core for now
 - a. Chris: habitat@umich.edu, agenda
 - b. Natalie: membership, minutes
 - c. Lynn: newsletter
 2. Fill position immediately or wait until Winter?
 3. How do we fill position?
 4. Refer to documents composed last year.
 - stuff is being taken care of. We will invite people in this order: Elaine, Michele, Liz. They will have the same rights as Core members when it comes to next year's elections. They will take on the full responsibilities of secretary
 - D. JCWP update
 1. Link posted on mgoblue.com
 - you have to scroll a little, but it is there
 2. President Coleman statement
 - we write it, they approve it and we put it up
 3. Permit secured from Ann Arbor for bucket drive; working on AA Pioneer
 - Solicit for donations NOT on University property. Will give out information on University property.
 4. Free t-shirts from Ascott for bucket drive
 - we'll give the t-shirts to our volunteers. Chris will turn the design in on Friday

5. Bike and Build's additional grant
 - \$7500 through Bike and Build (a different section).
6. Core tasks
 - a. Brittany: press release for Daily/News/Record
 - Record is printed weekly
 - b. Ali/Stephanie: bar night
 - Brittany will help. Most bars in Ann Arbor already have a set up.
- E. Review of Core committee responsibilities
 - meet once a month. Agenda and minutes to Natalie. MTB can work on membership, meetings
- F. Mass meeting October 12, Union's Pond Rm., 7:00
 1. How's it coming?
 - Dawn Doland will be speaking
 2. Does core need to prepare for anything? At least provide us estimated agenda
 - there will be a speaker, the donation campaign, the jacket raffle, and the volunteer of the month will be announced.
 3. Vice President should "host" meeting, bring sign-in sheet
 - Vice President can't make it, neither can a lot of the core. AJ will lead the meeting.
- G. Smorgasbord
 1. Key for Mike Heckler in GC mailbox
 2. Pass out core shirts to new core
 - core shirts forgotten
 3. Lack of governing papers
 - a. No constitution
 - b. Policies/procedure/handbook should be in one place
 4. Core must attend one build day a semester
 - talk to Mike to sign up for one
 5. Union office status and review of office hours
 - signed the lease this evening. Everyone will be on the key list. Office hours will be sent out by Natalie. Please make sure what she has is current.
 6. Must register to use Ginsberg vehicles (Ali, Mike, Dave)
 - talk to Chris to figure it out
 7. Goodies from Jill Wiles
 - Jill sent us some stuff
 8. Teach for America rep at core meeting.
 - nobody really wants them to come.
 9. Bike and Build
 - there's a \$4,000 fundraising requirement. Chris will forward the info.
- IV. Round-robin to each core member
 - A. Vice President (membership)
 - please get me the sign-ins from your event so I can keep the database up to date. We will be going to a corn maze on October 27. We'll have pizza at Natalie's house at 6 before. 555 Packard, apt. 3
 - B. Webmaster (website update, post minutes, post newsletter, updated letterhead)

- Passed out a guide for core utilities. Don't use letterhead until it has changed
- C. Volunteer Coordinator
 - first group will be coming out-Cheever next week. Switched with Vish for a Friday build day on Oct. 8. I will put the next build day online now.
- D. Publicity
 - nothing
- E. On-campus
 - Trying to get in touch with Jess about Trick-or-Treat. Working on bake sale in SLC. Hasn't allowed people to sign up. Lottery through MSA. We'll get Einstein's.
- F. Off-Campus (Armenia, practicality of HVHFH meetings, homeless brunch results)
 - HFHFH meetings don't seem to be of use to our chapter. Ali and Natalie are seeking permission to remove that responsibility from their jobs. Permitted. The homeless brunch went really well. We didn't have vans but it worked out. It was really fun. Armenia-youth group that wants to do stuff with our chapter. We're interested in getting more information.
- G. CC Coordinator
 - Got two vans situated through G.C. for free
- H. Fundraising (skydiving)
 - not enough interest for skydiving. Chris will call to cancel. Chris still working on Briarwood for silent Auctions
- V. Adjournment
 - Adjourned at 7:37