

Habitat for Humanity at U-M
October 6, 2004
Ginsberg Center 6:30pm

Minutes

- I. Attendance
 - Missing: Stephanie, Lynn (late)
- II. Treasurer's report (Audrey)
 - A. CSC Funding (received \$5150)
 - B. BPC Funding (received \$500)
 - C. Rackham Funding (up to \$2000)
 - Progress Report
 - D. Student Affairs Programming Funding (up to \$500)
 - E. MLK Funding
- III. Miscellaneous Announcements (Chris)
 - A. Secretary position filled
 - 1. Meet Elaine Balutis! (eбалutis@umich.edu)
 - 2. Responsibilities (as outlined in job duties document)
 - a. Manage listserver
 - b. Answer or redirect email
 - c. Manage membership database (and sit on MTB committee)
 - d. Keep minutes at meetings; file agendas and minutes
 - e. File project report and evaluations, other documents
 - f. Create newsletter
 - B. JCWP update
 - 1. June 2005, working winter semester
 - Raise \$150,000 total
 - \$30,000 by November
 - Real Estate Forum
 - 2. Business cards ordered
 - 3. T-shirts weren't free
 - \$150, want free in future
 - 4. 2 volunteer spots open for bucket drive-filled
 - 5. Free T-shirts from Ascott for bucket drive
 - Passing out business cards
 - only asking for money in certain areas
 - 6. U-M Credit Union donated \$1000
 - 7. Core tasks
 - a. Brittany: press release for Daily/News/Record
 - b. Ali/Stephanie: bar-night
 - c. Greek system
 - set educational meeting w/ councils
 - d. Business follow-up -each do 2-3 calls
 - e. Other ideas...

- C. Mass meeting: October 12, Union's Pond Rm., 7:00
 - 1. How's it coming?
 - 2. Walk-through of event
 - a. What must be announced and how?
 - Dawn Dolan speaking, maybe with husband
 - b. Create timeline of events
 - donation letters, volunteer of month: hammer & jacket?
 - collegiate challenge; jacket raffle
 - Announcements: sky diving in spring, payment plans and interest forms; Leadershape, send ppl to website; Bike and Build
 - c. What do we have to prepare?
 - envelopes for mailings
 - d. Do we need to bring anything, and who's bringing it?
 - Screens for power point
 - D. Smorgasbord
 - 1. Core T-shirts! (seriously this time)
 - 2. Goodies from Jill Wiles (seriously, this time)
 - 3. Office hours start this Thursday
 - room 4231, key from CSE desk
 - meet 8:30 Sunday at cube to bring items to office
 - 4. Clarification of lack of constitution
 - handbook to CORE
 - 5. Core committee agendas/minutes due next core meeting
 - 6. Huron Valley JCWP kickoff-tomorrow night
 - 7. MCSP speaking opportunity
 - Mike Oct 12
 - 8. Reminder of attendance policy
- IV. Round-robin to each core member
- A. Vice President (LeaderShape)
 - decide volunteer of month
 - computer in office
 - B. Webmaster (Website not completely updated, how can we get Eric to do this?)
 - work around him
 - announcement at mass meeting for help
 - C. Volunteer Coordinator (summary of last build day, logistics for this Friday?, keep posting the build days)
 - have group this Friday. Want core to go.
 - D. Publicity
 - flyering, using Publicity group
 - E. On-Campus (bake sale!, trick-or-treating)
 - Bake sale Oct 13 Angell Hall. Announce at Mass Meeting
 - F. Off-Campus (Armenia, HVHFH suggestions, upcoming homeless brunch)

- Armenia responded
- get involved with Huron Valley committees? No.
- G. CC Coordinator (register Oct. 15)
 - Looking at Florida
- H. Fundraising (skydiving next semester?, silent auction, battle of the bands?)
 - w/ barnight?
 - set a date for silent auction
- V. Adjournment
 - 7:40